



WYNN IMPORTS AND LOGISTICS LIMITED

INVOICE POLICY

Version - December 23, 2021

- For us to clear your packages, an invoice should be submitted.
- All invoices should be submitted by the Wednesday of the week when the shipment is to be cleared.
- Late invoices or failure to submit a proper invoice may result in delays with the clearance process of your packages.
- To prevent the accumulation of storage fees, invoice payment(s) must be settled within a five (5) day grace period after pricing has been given.
- Invoices that are not settled within thirty (30) days will be considered abandoned and may be disposed of without any further notice at the sole discretion of the company.
- Any invoices submitted falsified are treated as a penalty under the Jamaica Customs Agency Act. Attributes of a false invoice include but are not limited to product description inaccuracies or price inaccuracies.
- If it is revealed that any invoice submitted was falsified, the importer(you) can be liable to a penalty of \$500,000.00 JMD or three (3) times the value of the goods to which the offence relates.



- When a package is held by the Jamaica Customs Agency, an assessment for pricing is evaluated for 48hrs to 72hrs after invoices have been provided.
- The preferred format for invoices is PDFs. However, screenshots are allowed once they display the proper invoice features such as those listed below.
- Features of a Proper Invoice:
 - Name of Supplier
 - Name of the Buyer / Importer
 - An Order Number
 - Country of Origin
 - Currency of Sale
 - Terms and Condition of Delivery
 - Complete Description of the Imported Goods
 - The Packing Details
 - The External Dimensions
 - Quantity and Unit Price
 - Total Invoice Amount





Terms and Conditions

WYNN Imports & Logistics reserves the right to update or modify these Terms and Conditions once necessary. Customs and partners will be notified of such changes via electronic mail or our website. We encourage you to review the “Invoice Policy” and “Terms and Conditions” whenever you use the website, in case an electronic-mail broadcast was not received.

